

**Township of South Stormont**  
MONTHLY ACTIVITY SUMMARY  
Parks and Recreation Department



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**To:** Council  
**From:** Kevin Amelotte – Director of Parks and Recreation  
**Date of Meeting:** July 13, 2022  
**Reporting Month:** June 2022  
**Subject:** Monthly Activity Summary – Parks and Recreation

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**Work Completed:**

- Issued RFP for Canteen Services at the Long Sault Arena
- Tree and stump removal (Museum, Lakeview, Elm St., and Loyalist Cres.)
- Approval for CBR grant - Net Zero Feasibility Study at the Arena
- Installation of Play Structures in Long Sault and Rosedale Terrace
- Award RFP for Design and Construction of Wood Pavilion at the Museum
- Review of Municipal Grant Applications
- Completion of LED light replacement at the Long Sault Arena
- Installation of memorial bench donations at Lost Villages Museum
- Installation of bike rack and bike repair station at Lost Villages Museum
- Development of Spring/Summer worklist for outdoor spaces and facilities
- Opening of the St. Andrews West Outdoor Pool

**Work in Progress:**

- Review Canteen submission and select vendor for the 2022-2023 season
- Load capacity analysis for roof at the Long Sault Arena (solar panel project)
- Create RFQ documents for Multi-Use Recreation Trail projects in 2022 (x2)
- Construction of basketball court at the Ingleside Community Park
- Audio system research and repairs at the Long Sault Arena
- Expression of Interest for Raisin River Heritage Centre
- Celebrate Canada activities and support
- Development of spring programs and online registration information
- Integration of software for work orders, asset management, records, HR
- Comprehensive review of Fees and Charges by-law
- Ice allocation request for 2022-2023 ice rental season
- Arena board advertisement contracts for the 2022-2023 season
- On-going investigation with the OPP regarding park vandalism
- Security upgrades at multiple facilities