

**Purchasing Contracts Approved by Administration 2022**

Procurement Contract	Procurement Method	Selected Supplier	Contract Value (Exl. Taxes)	Notes
<b>Approved June 2022</b>				
Tree Cutting/Tree Removal/Stump Removal/Soil and Seed	RFQ	C&D Excavation Ltd	\$37,165.50	26 Large Trees removed from Township owned or leased lands (14 Lost Villages, 13 Lakeview Waterfront Park, 1 Loyalist Cres. Park) 6 of the trees were removed due to damage sustained during thunder storms, others were rotten trees of various species and were planned removals due to health and safety. Contractor hired based on result of lowest tendered equipment cost and availability for emergency removal of fallen trees.
<b>Approved April 2022</b>				
Folding Tables and Chairs	Single Sourced	Uline Canada	\$7,485	Replacement of 15 folding tables and 120 folding chairs that were stolen in the Cargo Trailer. Multiple quotes were received, this company had the lower price.
Cargo Trailer	Single Sourced	The Trailer Company	\$9,114.00	Purchase of 7'x12' Cargo Trailer to replace stolen trailer. Multiple quotes were received, this company had the lower price.
Joint Water and Wastewater Operations Review	RFP	Aureus and Watson and Associates	\$111,405 (South Stormont Cost: \$55,702.50)	RFP was posted (shared procurement with South Glengarry) only one submission was received. Total costs are anticipated to be \$55,702.50. When the ½ of the grant dollars are applied, the cost is anticipated to be not more than \$5,000 based on grant requirements. KIR Report with additional details provided at the May 11, 2022 Meeting.

Conceptual Design Report	Single Sourced	WT Infrastructure	\$62,000	Cost was included in the 2022 Water Wastewater Capital Budgets. This company is familiar with the current water treatment plant processes and the technology (Zenon Microfiltration) utilized in the plant and the current Long Sault Ingleside Water System. KIR Report with additional details provided at the May 11, 2022 Meeting.
<b>Approved March 2022</b>				
Fees and Charges Review	RFP	Watson and Associates	\$70,000	RFP was posted but only 1 submission was received. This company meets all requested requirements.
Grass Mowing	RFQ	Wayne Summers	\$43,774.00	RFQ was posted, 2 submissions were received. This company meets all requested requirements. The lowest bid is approximately 8.2% over the 2021 cost.
Design, Supply and Install of Park Equipment (2 locations)	RFP	Playground Planners	\$99,689.94	Locations: Maple St. Park in Ingleside and Chase Meadows. Received 7 submissions. This company scored the highest based on the criteria listed in the RFP and were within the approved budget.
Design, Supply and Install of Park Equipment (2 locations)	RFP	Playground Planners	\$99,885.32	Locations: Moulinette Island and Arrowhead Estates. Received 7 submissions. This company scored the highest based on the criteria listed in the RFP and were within the approved budget.
Design, Supply and Install of Park Equipment (1 location)	RFP	Playground Planners	\$49,232.25	Location: Simon Fraser Park in St. Andrews West. Received 7 submissions. This company scored the highest based on the criteria listed in the RFP and were within the approved budget.
Joint Tenders with SDG	Tenders, participated with SDG Counties	Atlantic Industries Limited	\$34,249.64	Corrugated Steel Pipe

	Tenders, participated with SDG Counties	Provincial Road Markings Inc	\$8,987.00	Provincial Road Markings Inc
<b>Approved February 2022</b>				
Repair to leaking tank on Unit T3 Fire vehicle	Single Source	Battleshield Industries Limited	\$13,511.44	Fire vehicle Unit T3, water tank, was leaking. Repairs required.
New 50 HP compressor belt motor for Long Sault Arena	Single Source	Cimco (contracted service provider)	\$4,473.33	Original 1994 motor seized and could not be repaired.
220 LED light fixtures to replace all lights in Arena	Quotes Requested	MBS Sales and Marketing	\$25,676.65	Project grant funded by SaveONenergy, Township receives \$10,500 at project completion. Anticipated annual savings of \$5,000 on electrical bill. 3 quotes obtained, MBS lowest price. Electrician installing all light fixtures, and lighting in facility is improved.
New AC unit for the OPP Data Room	Single Source	Marleau	\$7,450	Current unit failed and replacement needed was needed immediately.
New Fuel System at the PW Garage	Single Source	FFS Distributors	\$13,800	Initial RFP through the Modernization Fund but we did not receive any submissions. This supplier was found and met all requirements for integration with other software.
<b>Approved January 2022</b>				
To Supply & Install new brine Pump and motor, to reconnect and commission equipment on installation.	Single Source	CIMCO	\$12,984.81	This contract is for the replacement of the brine pump that failed in the fall 2021 at the Long Sault Arena. CIMCO is the Township's contractor for refrigeration/ice equipment services.
To return and re-install borrowed	Single Source	CIMCO	\$4,500	This contract is to return and reinstall Alexandria Arena's pump and motor so

pump and motor in Alexandria Arena				that the Long Sault Arena could continue to make ice for the season.
HRIS & Timesheet software	RFP	WebHR	\$15,123	WebHR was selected from 5 vendors. Implementation and training is \$4,250 and Annual licence fee is \$10,873/year for duration of 3 year contract.