

# GENERAL GOVERNMENT –

**CHIEF ADMINISTRATIVE OFFICER •**

*-CORPORATE ADMIN*

*-HUMAN RESOURCES*

*-FACILITIES*

*-ECONOMIC DEVELOPMENT*

*-CORPORATE COMMUNICATIONS*

## **OPERATING BUDGET Update 2023**



DRAFT 2023 BUDGET

## Recent Accomplishments

- ▶ Improvements to Health and Safety program, updated training provided
- ▶ Recruitment processes for PWS, Finance, Fire and Rescue Services
- ▶ Strong, successful South Stormont businesses applications to SDG Regional Incentives Program
- ▶ Implemented Human Resources Information System software for non-union employee use
- ▶ Joint procurement with South Glengarry for water and wastewater operations review
- ▶ Expropriation process Trillium Landfill commenced



## 2023 Initiatives

- ▶ Implement Council direction for water and wastewater operations review
- ▶ CUPE contract negotiations
- ▶ Implement HRIS software for union group of employees
- ▶ Wage and benefit review for employer of choice program
- ▶ Ongoing participation in regional housing initiative
- ▶ Introduce new employee training/education initiatives
- ▶ 45th Parallel Road extension
- ▶ Community Improvement Plan review and update
- ▶ Emergency alert notification system implementation (notifications, email, text, phone call)
- ▶ Breakfast Connections with Cornwall Business Enterprise Centre
- ▶ Economic Development Plan update



## Highlights and Commentary Operating Budget

- ▶ Transition of General Ledger to allow tracking of HR costs
- ▶ Wage and benefit review included in operating budget
- ▶ Supporting portion of cost for consultant for Heritage Centre Expression of Interest RFP to assist in development of RFP and evaluation process



# Operating Expenses Financial Summary – CHIEF ADMINISTRATIVE OFFICER

**GENERAL GOVERNMENT - CAO**

- 1200 - CORPORATE ADMINISTRATION - CAO
- 1710 - HUMAN RESOURCES
- 1720 - CORPORATE COMMUNICATIONS
- 1900 - ECONOMIC DEVELOPMENT
- Contribution to Reserves

**Total CAO**

	2022 Budget	2022 to-date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
	433,187	<b>351,051</b>	483,196	491,506	316,436	321,221
					142,437	145,998
	82,186	<b>64,110</b>	83,270	83,973	86,826	87,967
	238,471	<b>74,676</b>	242,885	245,866	242,747	247,563
	100,000	<b>100,000</b>	100,000	100,000	100,000	100,000
	<b>853,844</b>	<b>589,836</b>	<b>909,352</b>	<b>921,345</b>	<b>888,445</b>	<b>902,749</b>



# CHIEF ADMINISTRATIVE OFFICER

QUESTIONS /  
COMMENTS



DRAFT 2023 BUDGET

# ECONOMIC DEVELOPMENT

## Capital Projects



## Capital Projects Summary – Economic Development

Department	Department Sub-Group	Project	Project #	Project Cost for this year	Grants	Reserves/ Reserve Funds/ Surplus'	Other (sales)	Debentures	2023 Tax dollars
Economic Dev	Economic Dev	Economic Development Plan	ED2201	\$ 65,000		\$ (65,000)			\$ -
Economic Dev	Economic Dev	Long Sault Indust. Park-Stormwater Mgmt Pond	ED2204	\$ 177,000		\$ (177,000)			\$ -
Economic Dev	Economic Dev	Servicing Master Plan	ED2301	\$ 75,000		\$ (75,000)			\$ -
Economic Dev	Economic Dev	Waterfront Plan Development - Supporting Studies / Design / Place making	ED2203	\$ 50,000		\$ (50,000)			\$ -
Economic Dev	Economic Dev	Housing Needs assessment & Policy development	ED2302	\$ 50,000		\$ (50,000)			\$ -
Economic Dev	Economic Dev	Industrial Road Construction(Ingleside)	ED2303	\$ 2,200,000			\$ (2,200,000)		\$ -
		<b>SUB-TOTAL</b>		<b>\$ 2,617,000</b>	<b>\$ -</b>	<b>\$ (417,000)</b>	<b>\$ (2,200,000)</b>	<b>\$ -</b>	<b>\$ -</b>





ECONOMIC  
DEVELOPMENT PLAN  
(ED2201)

FUNDING:  
\$65,000 (RESERVE)

Alignment with Strategic Plan

- ▶ Economic Development
  - ▶ Shovel Readiness
  - ▶ Investment Attraction

Description of Project

- ▶ Update necessary to 2016 Economic Development Strategy and Plan
- ▶ Project is carry over from 2022, not started due to capacity and ongoing work
- ▶ Focus on services and commercial space needed to support growth



LONG SAULT  
INDUSTRIAL PARK –  
STORMWATER  
MANAGEMENT POND  
(ED2204)

FUNDING:  
\$176,000  
(RESERVE)

Alignment with Strategic Plan

- ▶ Economic Development
  - ▶ Shovel Readiness
  - ▶ Investment Attraction

Description of Project

- ▶ Next phase of land development to support existing and future industrial lots in Long Sault Industrial Park



# SERVICING MASTER PLAN (ED2301)

FUNDING:  
\$75,000 (LAND  
INVENTORY  
RESERVE)

## Alignment with Strategic Plan

- ▶ Sustainable Infrastructure
  - ▶ Servicing Capacity

## Description of Project

- ▶ Next phase of Servicing Plan for Ingeside and Long Sault to support growth
- ▶ Support plans for growth opportunities
- ▶ Identifies priority areas and needs for asset management planning



# WATERFRONT PLAN DEVELOPMENT (ED2203)

FUNDING:  
\$50,000

(LAND INVENTORY  
RESERVE)

## Alignment with Strategic Plan

- ▶ Sustainable Infrastructure
  - ▶ Multi-modal services
- ▶ Pride of Place

## Description of Project

- ▶ Upon receipt of lease and or lands, funds will support project development identified for Ingleside kayak and canoe entry point and Long Sault Dog Park



# HOUSING NEEDS ASSESSMENT (ED2302)

FUNDING:  
\$50,000  
(LAND INVENTORY  
RESERVE)

## Alignment with Strategic Plan

- ▶ Strong Community
  - ▶ Servicing Needs
  - ▶ Housing

## Description of Project

- ▶ Identify types and forms of housing that exist and what's needed to support growth and economic need for the community
- ▶ Review and consider incentivizing varied housing options that attract private development
- ▶ Continue to work on options locally and regionally with Cornwall and SDG housing initiative in support of affordable housing



# INDUSTRIAL ROAD CONSTRUCTION (ED2303)

FUNDING:  
\$2,200,000  
(OTHER-SALES)

## Alignment with Strategic Plan

- ▶ Economic Development
  - ▶ Shovel Readiness

## Description of Project

- ▶ Extend 45<sup>th</sup> Parallel Road to complete sale requirements for lot on north side to logistics firm
- ▶ Project is a requirement for the sale of the lands
- ▶ Project previously approved, Dec 2022.



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