

Township of South Stormont
MONTHLY ACTIVITY SUMMARY
Finance Department



To: Council
From: Cindy Delgreco, Director of Finance/Treasurer
Date of Meeting: May 10, 2023
Reporting Month: April 2023
Subject: Monthly Activity Summary - Director of Finance/Treasurer

Work Completed:

- 2023 Taxation Budget Final Levy By-Law
- 2023 Municipal grants application and approval
- Tax Sale – April 18, 2023
- Tax Reminders issued as per Billing and Collection Policy
- Entered Formal Extension Agreements with 2 registered properties

Work in Progress:

- Review draft 2022 audit report from MNP and finalize the 2022 audit
- 2022 Ingleside Wastewater audit
- 2022 FIR
- 2022 Excluded Expenses Report
- Debentures for 2022 Capital Projects
- Development Charge Annual Treasurers Report
- Preparing for Final Tax Billing
- Payroll timesheet system analysis
- Long-term financial strategic plan
- Fraud prevention policy
- 2022-24 3 years budgeting – 2023 UPDATE Water & Wastewater
- 2023 Water & Wastewater final rates By-law
- Exploring opportunity for Equal Payment Plan for Utility Billing
- Review and update of Debt Policy
- Review and update Municipal Grants Program