

Township of South Stormont

ACTION REQUEST

Public Works Operations



To: Council
From: Mohammed Alsharqawi, Deputy Director of Public Works
Date of Meeting: May 10, 2023
Subject: Drinking Water Quality Management System (DWQMS) Management Review

Recommendation:

That Council acknowledge receipt of the 2021 Drinking Water Quality Management System (DWQMS) Management Review including the following documents:

- a. DWQMS Management Review Procedure;
- b. DWQMS Management Review Checklist, identifying aspects of the systems with status updates and action items, if required, for each;
- c. DWQMS Operations Plan Manual;
- d. Certificate of Re-accreditation as a result of a successful third-party audit conducted by SAI Global

And further, that Council accept and endorse the Operational Plan Manual.

Background:

Under the Township's DWQMS, a Management Review must be conducted annually. Top Management and the QMS Representative participate and review all aspects of the DWQMS system. These are clearly identified in the Management Review Procedure.

Following the Management Review, Top Management ensures that the Owner receives consistent, timely and focused information about the DWQMS. The Township's Management Review was conducted on February 7th, 2023, the results of which are being provided to Council for acknowledgement.

Additional background information is available including risk assessment and infrastructure reviews. The full document can be obtained on request.

Alignment with Community Strategic Plan:

Goal 2: Sustainable Infrastructure

Objective 2.1: Servicing Capacity

Options:

- a) That Council acknowledges receipt of the 2021 Drinking Water Quality Management System (DWQMS) Management Review;
- b) Other option as determined by Council.

Others Consulted:

Mark Zoppas, QMS Representative

Prepared by: Bailey McBride, Public Works Coordinator