

Township of South Stormont

ACTION REQUEST

Public Works Operations



To: Council
From: Mohammed Alsharqawi; Deputy Director of Public Works
Date of Meeting: May 10, 2023
Subject: Caneau Drinking Water Quality Management System (DWQMS)

Recommendation:

That Council acknowledge receipt of 2022 Caneau Drinking Water Quality Management System (DWQMS) Management Review including the following documents:

- a. DWQMS Management Review Procedure; and
 - b. DWQMS Management Review Checklist that identifies aspects of the system with status update and action items, if required, for each.
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Executive Summary:

Under Caneau's DWQMS, a Management Review must be conducted annually. All Caneau employees participate and review all aspects of the DWQMS system. These are clearly identified in the Management Review Procedure.

Following the Management Review, top Management ensure that the Owner receives consistent, timely and focused information about the DWQMS. Caneau's Management Review was conducted on December 22, 2022, the results of which are being provided to Council for acknowledgement.

Additional background information is available, including risk assessment and infrastructure reviews. Please advise should you wish to receive the full document.

Background:

Members of Council, representing the Owner, acknowledge their responsibility to ensure the provision of all necessary resources for the maintenance of the waterworks infrastructure and the Quality Management System.

Alignment with Community Strategic Plan:

Goal 2: Sustainable Infrastructure
Objective 2.1: Servicing Capacity

Risk and Asset Management Considerations:

Acknowledgment of the DWQMS Management Review is the last stage of the annual cycle. Failure to complete the cycle could result in non-conformance with

the procedures incorporated in the DWQMS, resulting in potential fines for the Township.

Options:

- a) That Council acknowledges receipt of the 2022 Caneau Drinking Water Quality Management System (DWQMS) Management Review
- b) Other option as determined by Council.

Financial Impact:

Completion of the annual DWQMS cycle is a legislated requirement and is built into the Caneau Agreement, with no additional impacts to the Township.

Others Consulted:

Bill Bryce, President
Caneau Water and Sewage Operations
Public Works Supervisor

Prepared by:
Bailey McBride, Public Works Coordinator