



2024 Fee Schedules

AS ADOPTED

October 19, 2023

Resolution No. 71/23

Effective Date: January 1, 2024

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Schedule 1: Planning Advisory Services

Planning Advisory Service	Fee (\$)
Official Plan and Zoning Bylaw Amendments	
Standard (initiated by proponent)	785
Major (initiated by proponent)	2,665
Zoning By-Law Amendment	410
Minor Variance Applications	410
Consent to Sever	
Application for Consent Review and Comments	515
Clearance of Conditions	0
Site Plan Control	
Single Family Residential	415
Minor (under 2 ha)	785
Standard (over 2 ha, under 5 ha)	1,145
Major (over 5 ha)	2,535
Revisions/Amendments	50% Surcharge
Plan of Subdivision / Condominium / Part Lot Control	
Less than 2 ha and/or 10 lots on full municipal services	1,395
Under 10 lots and 2 ha on private services	2,770
Over 10 lots and/or 2 ha on private or full municipal services	4,045
Clearance of Conditions	1,910
Draft Plan Revision (alteration to plan or layout)	1,815
Draft Plan Extension (original comments to lapse)	100% of current fee
File re-activation fee (dormant 2 years +)	50% of current fee

Notes for Schedule 1

- All fees are payable at the time the application is made.
- All invoiced fees must be received prior to the release of written comments.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.
- Planning fees are separate from Technical and Environmental Review Fees (Schedule C) and shall be charged accordingly.
- Fees are charged per application.
- In the event of concurrent Official Plan and Zoning Amendment applications, one fee (the highest) applies.
- In the case of concurrent Minor Variance and Site Plan applications, one fee (the highest) applies.
- The RRCA reserves the right to charge additional fees where a review requires a substantially greater level of effort or requires additional site visits.

Schedule 2: Conservation Authorities Act Permits

Application Type			Fee (\$)
Site Alterations, Fill, Grading			
The addition or removal of material, displacement of material, grading, etc. including septic beds.	Level 1	≤ 100 m ³ (0.25 ha)	265
	Level 2	> 100 m ³ - 500 m ³ (0.25 ha - 0.5 ha)	640
	Level 3	> 500 m ³ - 1,000 m ³ (0.5 ha – 1 ha)	1,065
	Level 4	> 1,000 m ³ - 2,000 m ³ (1 ha - 2 ha)	2,055
	Level 5	> 2,000 m ³ (> 2 ha)	2,560
Buildings and Structures			
Single residential dwellings, auxiliary buildings, additions, and similar.	Level 1	≤ 20 m ²	265
	Level 2	20 m ² - 100 m ²	640
	Level 3	100 m ² - 200 m ²	1,065
	Level 4	> 200 m ²	2,055
Multi-residential, commercial, industrial, institutional.	Level 5	Anything other than single family residential structures	2,560
Shoreline Work, and Watercourse Vegetation and Debris Clean-out			
Shoreline alterations, erosion protection, channelization, new or modified watercourses, and similar.	Level 1	≤ 15 m	265
	Level 2	> 15 m - 50 m	640
	Level 3	> 50 m - 500 m	1,065
	Level 4	> 500 m - 1,000 m	2,055
	Level 5	> 1,000 m	2,560
Municipal Drain Maintenance			85
Non-municipal Drain/ Watercourse Clean-out			620
Water Crossings			
Private, Culvert/bridge	Level 1	Private Replacement ≤ 30 m	265
	Level 2	Private Replacement > 30 m	640
	Level 2	Private New Entrance	640
Infrastructure, Culvert/bridge	Level 1	Replacement (like for like, size, and location) ≤ 30 m and ≤ 1 m dia.: Resurfacing	265
	Level 2	Replacement (different size and location) or new ≤ 1 m dia.; Superstructure or abutment works	640
	Level 3	> 1 m dia. - 2 m dia.	1,065
	Level 4	> 2 m dia.	2,055
	Level 5	New Bridge	2,560

Directional Drilling	Level 1	Channel width ≤ 3 m	265
	Level 2	Channel width > 3 m	640
Water Utility Crossing (open cut)	Level 3	Channel width ≤ 3 m	1,065
	Level 4	Channel width > 3 m - 10 m	2,055
	Level 5	Channel width > 10 m	2,560
Docks (pile driven, floating or cantilever docks are not enforced)			
Crib Docks	Level 3	All Crib Construction	1,065
Wetland			
Development and/or interference within or adjacent to a wetland.	Level 1	Minor Review	265
	Level 2	Area affected ≤ 0.5 ha	640
	Level 3	Area affected > 0.5 ha - 1.0 ha	1,065
	Level 4	Area affected > 1.0 ha - 2.0 ha	2,055
	Level 5	Area affected > 2.0 ha	2,560
Other Fees			
Modifications or revisions – amended or resubmitted after approval			50% surcharge
Applying for a permit after the project has started (retroactive permit)			50% surcharge
Reactivation of applications left dormant for one year			50% surcharge
Section 28 Development Review Hearing			265
Screening fee, Letter of advice			90
Property Inquiries			
Desktop, No Site Visit			265
With Site Visit			450

Notes for Schedule 2

- All fees are payable at the time the application is made.
- All invoiced fees must be received prior to the release of written comments.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.
- Where multiple application types are proposed in one application, the RRCA reserves the right to determine the fee based on each individual project proposal.
- Acceptance of an application as complete does not imply permission will be granted. Permission will be forthcoming only if submissions address statutory requirements and conform to approved RRCA policies in effect at the time an application is made or where allowances are granted by the Authority's Executive Committee or RRCA Board.
- Permit Fees are separate from Planning Fees (Schedule 1), and Technical Review Fees (Schedule 3) and shall be charged accordingly.
- A property inquiry fee may be deducted from a permit application fee should a complete permit application be received within one calendar year.

Schedule 3: Technical & Environmental Reviews

Report Review	Description	Fee (\$)
Floodplain, geotechnical, hydrologic, environmental impact studies, stormwater management, grading and drainage, aquatic and fish habitat, groundwater and terrain analysis, private servicing, etc.	Small-scale development. Area affected is $\leq 15 \text{ m}^2$ or linear extent $\leq 10 \text{ m}$.	440
	Development area $\leq 0.5 \text{ ha}$	660
	Development area $> 0.5 \text{ ha} - 2.0 \text{ ha}$	1,390
	Development area $> 2.0 \text{ ha} - 5.0 \text{ ha}$	2,307
	Development area $> 5.0 \text{ ha}$	2,961
Major Projects	Projects with a high level of environmental concern that require the Authority to attend meetings and respond to inquiries and concerns.	Hourly Rate
Revisions		50% Surcharge
Clearance of Conditions		0
<i>Aggregate Resources Act</i> Application Review		4,020
<i>Clean Water Act</i>	Section 59 Review / Clearance Notice	90
<i>Clean Water Act</i>	Risk Management Plan, Minor (3 or fewer activities)	660
<i>Clean Water Act</i>	Risk Management Plan, Major (4 or more activities)	1,390

Schedule 4: Mapping and Data Services

General Services	Description	Fee (\$)
Paper and Digital Maps	Full Sheet (digital or hard copy)	\$35.00 + Admin. Fee
	Up to 11x17 photocopy or scan	Admin. Fee
	Administrative Fee	\$65.00
Other Maps	Customized	\$100.00 /hr.
Documents and Reports	Photocopying / Scanning ≤ 50 pages	\$0.65 /pg.
	Photocopying / Scanning > 50 pages	\$0.60 /pg. + Admin. Fee
Staff Time	Assistant Rate	\$70.00 /hr.
	Technical Rate	\$95.00 /hr.
	Specialist Rate	\$100.00 /hr.
	Professional Rate	\$110.00 /hr.
	Management Rate	\$135.00 /hr.

Schedule 5: Conservation Lands

Gray's Creek Conservation Area	Description	Fee (\$)
Rental of Gazebo	Family picnics and non-profit groups	50.00
	Weddings, company picnics	100.00
Cooper Marsh Conservation Area	Description	Fee (\$)
Rental of Gazebo	Family picnics and non-profit groups	50.00
Roxborough Forest	Description	Fee (\$)
Hunting Permit	Residents of RRCA Member Municipalities	100.00
	Other Ontario Residents	150.00
	Out of Province Residents	200.00

Notes for Schedule 5

- Rental at Gray's Creek Conservation Area does not include the play structure and the soccer field area

Schedule 6: Gray's Creek Marina

Seasonal Dock Rental (May to October)		Fee (\$)
17' and under		714.10
Over 17' to 20'		800.75
Over 20'		1,006.75
Cancellation Fee	Before June 30	55.00
	June 30 to July 31	110.00
	No refunds after July 31	
Transient Dock Rental (May to October)		Fee (\$)
Daily		25.95
Weekly		128.80
Monthly		323.30
3 Months		No longer available
Marina Services		Fee (\$)
Daily Launch		13.00
Seasonal Launch		130.00

Note for Schedule 6

- 3-month rental after June 30 was a trial and will no longer be available

Schedule 7: Charlottenburgh Park

Seasonal Camping Lot		Fee (\$)
Basic lot		2,941.85
20 amp lot with water		3,088.95
30 amp lot		3,148.10
30 amp lot with water		3,305.50
Seasonal boat dock		400.00
Additional Vehicle (Seasonal)		60.50
Cancellation Fee	Before January 4	450.00
	January 4 to April 10	800.00
	April 11 to May 19	1,200.00
Transient Camping Lot		Fee (\$)
Basic lot		45.25
20 amp lot with water		59.10
30 amp lot		59.65
30 amp lot with water		61.45
Basic lot (monthly)		1,176.65
20 amp lot with water (monthly)		1,537.00
30 amp lot (monthly)		1,550.65
30 amp lot with water (monthly)		1,597.05
Cabin (daily)		120.55
Cabin (weekly)		723.20
Reservation Fee		14.00
Booking Transaction Fee		4.00
Additional vehicle (transient)		12.00
Overnight visitor		17.00
Trailer water dump (external)		22.00
Day Use Fees		Fee (\$)
Beach (adult)		10.00
Beach (seniors 65 and older)		8.00
Beach (12 and under)		Free
Vehicle (3 or more occupants)		27.00
Walk-in / cyclist		3.00
Seasonal beach pass		90.00
Boat launch		13.00
Seasonal boat launch		130.00
Gazebo rental		50.00
Non-profit groups		7.00
School groups (per person)		5.00

Notes for Schedule 7

Seasonal Camping

- Seasonal Camping Lot fees do not include hydro
- A \$300 hydro deposit required at beginning of the season
- Hydro costs are based on actual usage plus a 12% administration fee
- Hydro rebates will be equally distributed among users

Transient Camping

- Payment in full by credit card is required at time of booking, including a non-refundable reservation fee and booking transaction fee
- Monthly rates based on a rate for 26 nights
- Transient camping cancellations 48 hours or less days prior to arrival will result in a one-night camping charge

Cabin

- Payment in full by credit card is required at time of booking, including a non-refundable reservation fee and booking transaction fee
- A refundable \$250 cabin damage deposit, subject to condition of cabin after departure, will be required at the time of booking
- Cabin reservations are subject to a two-night minimum stay policy for the period of Jun 30 to August 30.
- There are no refunds for cabin cancellations 24 hours or less days prior to arrival

Day Use

- Non-profit and school groups must contact RRCA staff to make arrangements

Schedule 8: Stewardship Services

Tree planting services	Fee (\$)
Site visit, preparation, tending, planting, tree transportation, cold storage, survival assessments	Forestry consultant rates
Tree seedlings	Average nursery rates: \$1.05/conifer \$1.50/deciduous
Mowing	\$450/ha + mileage
RRCA Project Administration	10% (Min: \$200, max: \$500)
Over the Counter Trees	Fee (\$)
Trees and shrubs	Nursery rate + overhead (30%)
Planting aids	Supplier + overhead (30%)
Handling fee	\$20/order
Re-stocking fee	\$10/order

Notes for Schedule 8

- Landowner subsidies may be available pending funding secured by the RRCA.