

## **Administration and Corporate Services**

### **Key Information Report**

September 26, 2018



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#### **Subject**

Re-Naming of Ingleside Community Park – Commemorative Naming Policy

#### **Background**

In June, 2018 staff was directed to produce a Commemorative Naming Policy for Council's consideration as a result of interest in re-naming the Ingleside Community Park. Interest was generated as a result of the capital improvements, including the splash pad. It was Council's desire to encourage public involvement with a community oriented approach for naming or re-naming corporate assets.

#### **Comments/Observations**

Following research and evaluation of appropriate criteria and process, a policy was adopted on July 18, 2018 and advertising began encouraging the public to make submissions. A copy is attached for Council's reference.

Pursuant to the adopted policy, staff have compiled submissions and pre-reviewed for completeness and family consent, if applicable. Those listed below meet these requirements.

Nominations include:

1. Thompson Court Yard
2. Thompson Court Side
3. Barry Brownlee (Park)
4. Ingle Park
5. Thompson Courtyard
6. Fawl Point Park
7. Inglebruck Park

Full submissions, including background information provided (with personal information redacted) are attached.

The re-naming event was intended to take place at a Grand Opening occasion at the Ingleside Community Park. Due to project delays and weather, landscaping and final improvements will not be complete until late spring / early summer 2019 at which time the Grand Opening will be scheduled.

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**Items / Options for consideration:**

Concerns have been expressed associated with the adopted criteria, process and application form. As a result of the concerns expressed and the delay in the Grand Opening of the park, Council may wish to request further review by staff.

Alternatively, Council may wish to select one of the submitted names and instruct staff to prepare a report reflecting the agreed name at a subsequent meeting.

Alternatively, Council may agree not to re-name the Ingleside Community Park and leave the name as is, Ingleside Community Park.

*Prepared by:*

*Loriann Harbers, CMO*

*Director of Corporate Services/Clerk*

THE CORPORATION OF THE TOWNSHIP OF SOUTH STORMONT

BY-LAW No. 2018-052

BEING a by-law to adopt a Commemorative Naming Policy.

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WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Council deems it advisable to adopt a Commemorative Naming Policy for the Township of South Stormont.

NOW THEREFORE Council of the Township of South Stormont enacts as follows:

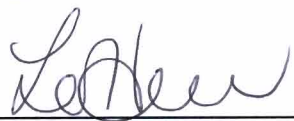
1. That the Commemorative Naming Policy, attached hereto and forming part of this by-law, be adopted effective July 18, 2018.
2. That any other by-law inconsistent with this by-law is hereby repealed.

READ AND PASSED in open Council signed and sealed this 18th day of July, 2018.

Mayor



Clerk





## **TOWNSHIP OF SOUTH STORMONT**

Title: Commemorative Naming Policy

Schedule "A" to By-law No. 2018-052

Date: July 18, 2018

### **1. POLICY**

- 1.1 The Township of South Stormont seeks to ensure consistency and fairness in naming of corporate assets, utilizing key criteria to determine the appropriateness of each proposed commemorative name. Furthermore, the Township encourages public involvement encouraging a community oriented approach to naming corporate assets.

### **2. PURPOSE**

- 2.1 This policy provides clear guidance regarding commemorative naming of corporate assets, including parks, open spaces or facilities in the Township of South Stormont

### **3. NAMING PRINCIPALS**

- 3.1 Only parks, facilities and assets in common use by the public, such as parks, parts of parks, facilities, parts of facilities shall be considered specifically for naming.
- 3.2 Council makes all final decisions concerning signage including wording that is placed on municipal facilities and assets.
- 3.3 Council shall retain the right to not name certain facilities and assets of broad importance.
- 3.4 Commemorative naming is the recognition of individuals or events of significance.

### **4. IMPLEMENTATION CRITERIA**

- 4.1 Where the naming of any municipal asset including parks, open spaces, facilities, municipal buildings, or parts of municipal buildings or properties is being requested for the purpose of recognizing individuals, at least one of the following criteria shall apply:
- 4.1.1 The nominated individual shall have demonstrated excellence, courage, or exceptional service to the citizens of the Township of South Stormont, the Province of Ontario and/or Canada;
- 4.1.2 The nominated individual shall have an extraordinary community service record;



- 4.1.3 The nominated individual shall have worked hard to foster equality and reduce discrimination;
  - 4.1.4 The nominated individual shall have risked or given his/her life to save or protect others;
  - 4.1.5 Where the nominated individual is a current Township employee, the individual shall have made an outstanding contribution to the Township of South Stormont outside of his/her capacity and duties as a Township employee or they may be recognized for their exceptional service once they are no longer an employee;
  - 4.1.6 An individual may be recognized for a significant financial contribution to a park or facility. In instances where financial contributions are tied to a financial sponsorship agreement such agreement conditions shall prevail; and
  - 4.1.7 The nominated name has historical significance.
- 4.2 Where the naming of any municipal asset including parks, open spaces, facilities, municipal buildings, or parts of municipal buildings or properties is being requested for purposes of an event of significance the process shall remain as set out in Section 6 of this Policy.

## **5. CONSENT**

- 5.1 Names relating to individuals or family names will require the consent of the family member or estate and a written history outlining the contribution made or the historical significance of the individual/name must be submitted with the application form.
- 5.2 Where a name proposed relates to an individual or family name having historical significance and there are no known relations or estate contact, the historical significance and contributions must be recorded and documented.

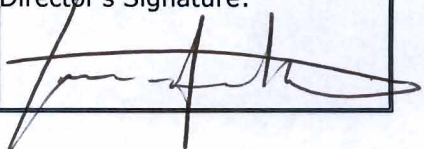
## **6. PROCEDURES**

- 6.1 Naming of a municipal asset may be at the request of Council or at the request of community member(s). Community member(s) shall obtain and submit a written Naming Application Form for commemorative naming of a particular facility, park or asset to the Clerk;

- 6.2 The Clerk's Office shall place through social media advertising a notice soliciting applications from members of the public for suggestions as to possible names for commemorative naming;
- 6.3 Once the applications have been received, the Clerk will complete a preliminary investigation of the commemorative names to ensure the names have not been used in the past and that the nominations are meritorious;
- 6.4 Any member of the public or of Council, may submit a name for naming consideration to the Clerk's office. Details and background history to be provided by the nominator;
- 6.5 After the preliminary investigation has been complete, the Clerk shall circulate the applications in confidence for review and comments from the Directors;
- 6.6 Comments and submissions made will be summarized and presented to Council for consideration and subsequent approval.

## 7.0 RENAMING

The renaming process shall be identical to the Commemorative naming process. Council is the final authority for approving the proposed park or facility name. The renaming process differs in that it entails the discarding of an old name, which most likely has become an important part of the community. Thus, the need for public input is required. It shall be recognized that this need for public input must also be balanced with the need to protect the confidentiality of the person or family after whom the existing facility or park is being renamed.

|   |                                      |  |  |
|---|--------------------------------------|--|--|
| Drafted By:<br>Kevin Amelotte,<br>Director of Parks and<br>Recreation | Last Revision Date:<br>July 18, 2018 | Approved Date:<br><b>July 18, 2018</b> | Director's Signature:<br> |
|---|--------------------------------------|--|--|



Aug 9/18



TOWNSHIP OF SOUTH STORMONT

**Application Form  
Commemorative Naming**

**A. NOMINATOR'S INFORMATION** (Individual or organization)

Name: Reta + Ivan Lalonde

Mailing Address: [REDACTED]

Telephone: [REDACTED]

E-mail: [REDACTED]

Affiliation to Nominee: Life long neighbour. Friend, teacher

**B. NOMINEE'S INFORMATION**

Name: Robert "Bob" Thompson

Mailing Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

**Applicable Criteria (select all applicable criteria):**

Commemorative naming is the recognition of individuals or events of significance.

- ☒ The nominated individual shall have worked hard to foster equality and reduce discrimination;
- ☒ The nominated individual shall have risked or given his/her life to save or protect others;
- ☐ Where the nominated individual is a current Township employee, the individual shall have made an outstanding contribution to the Township of South Stormont outside of his/her capacity and duties as a Township employee or they may be recognized for their exceptional service once they are no longer an employee.
- ☐ An individual may be recognized for a significant financial contribution to a park or facility. In instances where financial contributions are tied to a financial sponsorship agreement such agreement conditions shall prevail; and
- ☒ The nominated name has historical significance. years Community Service.

**C. RATIONALE FOR NOMINATION** (attach additional information if necessary)

Please describe the rationale for Nomination and attach background information

related to criterion chosen, which substantiates all claims made (include copies of newspaper articles, certificates, awards, letters of support or commendation, service records, pictures, etc).

Bob has been a name everyone in South Stormont Township knows if they were ever involved in recreational activities, especially Basketball. Loved neighbour-teacher community leader regarding Sports. Bob's name screams recreation. Recreation & keeping kids active has always been in his forefront. Basketball camps in the summer. Bob has volunteered his tired energy to keeping this community fit. I think many people believe his name on this space is the only choice. No articles, no awards needed as there are far too many but if <sup>needed check out his basement</sup> please consider our choices in naming this park after Robert "Bob" Thompson.

1. Thompson Court Yard (invision all activities in a play yard) OR
2. Thompson Court Side (invision <sup>where</sup> ~~where~~ everyone remembers Bob being on the Sideline and is part of Ingleside)

Thanks



Bob is unaware of this nomination

#### D. CONSENT

**MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT STATEMENT**

Please note all information provided below and/or attached to this Application Form will form part of the Naming Application Form and will therefore be released to the public in any public notices/advertisements produced, public Agenda and Minutes, Committee discussions/meetings and Reports which may go forward to Council.

  
\_\_\_\_\_  
Nominator's Signature

Aug 9 2018  
Date

Helen Thompson  
\_\_\_\_\_  
Nominee's Signature (or next-of-kin)

Aug 9, 2018  
Date



Aug 9/18



TOWNSHIP OF SOUTH STORMONT

**Application Form  
Commemorative Naming**

|  |                    |
|--|--------------------|
| <b>A. NOMINATOR'S INFORMATION</b> (Individual or organization)   |                    |
| Name: <u>DAVID SMITH</u>   |                    |
| Mailing Address: [REDACTED]  |                    |
| Telephone: [REDACTED]  | E-mail: [REDACTED] |
| Affiliation to Nominee: <u>one time FRIEND</u>   |                    |
| <b>B. NOMINEE'S INFORMATION</b>  |                    |
| Name: <u>BARRY BROWNLEE</u>  |                    |
| Mailing Address: <u>DECEASED</u>   |                    |
| Telephone:   | Email:             |
| <p><b>Applicable Criteria (select all applicable criteria):</b><br/>Commemorative naming is the recognition of individuals or events of significance.</p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The nominated individual shall have worked hard to foster equality and reduce discrimination;</li><li><input type="checkbox"/> The nominated individual shall have risked or given his/her life to save or protect others;</li><li><input type="checkbox"/> Where the nominated individual is a current Township employee, the individual shall have made an outstanding contribution to the Township of South Stormont outside of his/her capacity and duties as a Township employee or they may be recognized for their exceptional service once they are no longer an employee.</li><li><input type="checkbox"/> An individual may be recognized for a significant financial contribution to a park or facility. In instances where financial contributions are tied to a financial sponsorship agreement such agreement conditions shall prevail; and</li><li><input type="checkbox"/> The nominated name has historical significance.</li></ul> |                    |
| <b>C. RATIONALE FOR NOMINATION</b> (attach additional information if necessary)  |                    |
| Please describe the rationale for Nomination and attach background information   |                    |

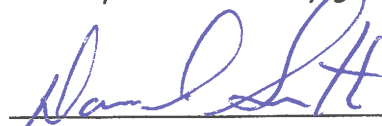


related to criterion chosen, which substantiates all claims made (include copies of newspaper articles, certificates, awards, letters of support or commendation, service records, pictures, etc.

## D. CONSENT

### MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT STATEMENT

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Nominator's Signature

Aug 9 / 18

Date

\_\_\_\_\_  
Nominee's Signature (or next-of-kin)

\_\_\_\_\_  
Date







TOWNSHIP OF SOUTH STORMONT

**Application Form  
Commemorative Naming**

|  |                               |
|--|-------------------------------|
| <b>A. NOMINATOR'S INFORMATION</b> (Individual or organization) |                               |
| Name: Aleah Rideout and Tina Brown                             |                               |
| Mailing Address: PO Box 706, Ingleston, ON                     |                               |
| Telephone: 416-937-5257  | E-mail: brownadvice@gmail.com |
| Affiliation to Nominee: n/a                                    |                               |
| <b>B. NOMINEE'S INFORMATION</b>                                |                               |
| Name: Ingle Park   |                               |
| Mailing Address:   |                               |
| Telephone:   | Email:                        |

**Applicable Criteria (select all applicable criteria):**

Commemorative naming is the recognition of individuals or events of significance.

- ☐ The nominated individual shall have demonstrated excellence, courage, or exceptional service to the citizens of the Township of South Stormont, the Province of Ontario and/or Canada;
- ☐ The nominated individual shall have an extraordinary community service record;
- ☐ The nominated individual shall have worked hard to foster equality and reduce discrimination;
- ☐ The nominated individual shall have risked or given his/her life to save or protect others;
- ☐ Where the nominated individual is a current Township employee, the individual shall have made an outstanding contribution to the Township of South Stormont outside of his/her capacity and duties as a Township employee or they may be recognized for their exceptional service once they are no longer an employee.
- ☐ An individual may be recognized for a significant financial contribution to a park or facility. In instances where financial contributions are tied to a

Commemorative Naming Application Page

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financial sponsorship agreement such agreement conditions shall prevail; and

- ☐ The nominated name has historical significance.

**C. RATIONALE FOR NOMINATION** (attach additional information if necessary)

Please describe the rationale for Nomination and attach background information related to criterion chosen, which substantiates all claims made (include copies of newspaper articles, certificates, awards, letters of support or commendation, service records, pictures, etc.

Suggested name:

Ingle Park

I'd like to see it named for the community not just one individual.



## D. CONSENT

### **MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT STATEMENT**

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\_\_\_\_ Aleah Rideout \_\_\_\_  
Nominator's Signature

August 24 2018 \_\_\_\_  
Date

\_\_\_\_\_  
Nominee's Signature (or next-of-kin)

\_\_\_\_\_  
Date





TOWNSHIP OF SOUTH STORMONT

**Application Form  
Commemorative Naming**

|   |                    |
|---|--------------------|
| <b>A. NOMINATOR'S INFORMATION</b> (Individual or organization)  |                    |
| Name: MacIsaac Family   |                    |
| Mailing Address: [REDACTED]   |                    |
| Telephone: [REDACTED]   | E-mail: [REDACTED] |
| Affiliation to Nominee: friend, teacher, coach  |                    |
| <b>B. NOMINEE'S INFORMATION</b>   |                    |
| Name: Bob Thompson - Thompson Courtyard   |                    |
| Mailing Address: [REDACTED]   |                    |
| Telephone: [REDACTED]   | Email: [REDACTED]  |
| <b>Applicable Criteria (select all applicable criteria):</b><br>Commemorative naming is the recognition of individuals or events of significance.   |                    |
| <ul style="list-style-type: none"><li><input type="checkbox"/> The nominated individual shall have demonstrated excellence, courage, or exceptional service to the citizens of the Township of South Stormont, the Province of Ontario and/or Canada;</li><li><input checked="" type="checkbox"/> The nominated individual shall have an extraordinary community service record;</li><li><input checked="" type="checkbox"/> The nominated individual shall have worked hard to foster equality and reduce discrimination;</li><li><input type="checkbox"/> The nominated individual shall have risked or given his/her life to save or protect others;</li><li><input type="checkbox"/> Where the nominated individual is a current Township employee, the individual shall have made an outstanding contribution to the Township of South Stormont outside of his/her capacity and duties as a Township employee or they may be recognized for their exceptional service once they are no longer an employee.</li><li><input type="checkbox"/> An individual may be recognized for a significant financial contribution to a park or facility. In instances where financial contributions are tied to a</li></ul> |                    |



financial sponsorship agreement such agreement conditions shall prevail;  
and

- ☐ The nominated name has historical significance.

**C. RATIONALE FOR NOMINATION** (attach additional information if necessary)

Please describe the rationale for Nomination and attach background information related to criterion chosen, which substantiates all claims made (include copies of newspaper articles, certificates, awards, letters of support or commendation, service records, pictures, etc.

When you think of athletics, recreation and volunteerism in the community of Ingleside, one name stands out from the rest - Bob Thompson.

Through decades as a teacher and coach, through the creation of teams, camps, dedication to multiple sports, involvement in the Sports Hall of Fame, Bob Thompson has lived and breathed athletics. Bob Thompson has inspired, encouraged and taught so many. He has given so much of his time and talent to develop athletes with a focus on fun and self improvement. His service spans through multiple generations and his dedication should be noted.

**Thompson Courtyard** would be a wonderful homage to a man who has given so much to the community in which he resides and has raised a family himself.

We hope that Council will approve this application.

**D. CONSENT**

**MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT STATEMENT**

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*Paul Macabae Alex Macabae*  
*Macabae Ethan Macabae*

Nominator's Signature

*Aug 23, 2018*  
Date

Helen Thompson's signature on previous submission  
Nominee's Signature (or next-of-kin)

Date





## TOWNSHIP OF SOUTH STORMONT

### Application Form Commemorative Naming

#### A. NOMINATOR'S INFORMATION (Individual or organization)

Name: **Jennifer Bolton-McMillan**

Mailing Address: **77451 Cameron Road RP #2 St Andrews West K0C 2A0**

Telephone: **613-577-0336** E-mail: **jennmcmillan1277@gmail.com**

Affiliation to Nominee:

#### B. NOMINEE'S INFORMATION

Name: **Same as above**

Mailing Address:

Telephone: Email:

#### Applicable Criteria (select all applicable criteria):

Commemorative naming is the recognition of individuals or events of significance.

- ☐ The nominated individual shall have demonstrated excellence, courage, or exceptional service to the citizens of the Township of South Stormont, the Province of Ontario and/or Canada;
- ☐ The nominated individual shall have an extraordinary community service record;
- ☐ The nominated individual shall have worked hard to foster equality and reduce discrimination;
- ☐ The nominated individual shall have risked or given his/her life to save or protect others;
- ☐ Where the nominated individual is a current Township employee, the individual shall have made an outstanding contribution to the Township of South Stormont outside of his/her capacity and duties as a Township employee or they may be recognized for their exceptional service once they are no longer an employee.
- ☐ An individual may be recognized for a significant financial contribution to a park or facility. In instances where financial contributions are tied to a



financial sponsorship agreement such agreement conditions shall prevail;  
and

- ☐ The nominated name has historical significance.

**C. RATIONALE FOR NOMINATION** (attach additional information if necessary)

Please describe the rationale for Nomination and attach background information related to criterion chosen, which substantiates all claims made (include copies of newspaper articles, certificates, awards, letters of support or commendation, service records, pictures, etc.

I thought since this was a huge community effort that the park should be named after the communities that made up Ingleside. So this is what I came up with

Fawl Point Park

F is for Farrens Point

A is for Aultsville

W is for Wales

L is for Dickinson's Landing

just like these communities named here Ingleside has rallied together to get this project from start to finish along with the help of our South Stormont Township

Thank you

Sincerely

Jennifer Bolton McMillan

## D. CONSENT

### **MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT STATEMENT**

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Jennifer Bolton McMillan  
Nominator's Signature

August 15th 2018  
Date

\_\_\_\_\_  
Nominee's Signature (or next-of-kin)

August 15th 2018  
Date





RECEIVED

AUG 01 2016 TOWNSHIP OF SOUTH STORMONT

TOWNSHIP OF SOUTH STORMONT

**Application Form  
Commemorative Naming**

|  |                           |
|--|---------------------------|
| <b>A. NOMINATOR'S INFORMATION</b> (Individual or organization)   |                           |
| Name: <u>TIM GOULT</u>   |                           |
| Mailing Address: <u>[REDACTED]</u>   |                           |
| Telephone: <u>[REDACTED]</u>   | E-mail: <u>[REDACTED]</u> |
| Affiliation to Nominee: <u>Ø</u>   |                           |
| <b>B. NOMINEE'S INFORMATION</b>  |                           |
| Name: <u>NEW PARK / PLAYGROUND IN INGLESIDE</u>  |                           |
| Mailing Address: <u>—</u>  |                           |
| Telephone: <u>—</u>  | Email: <u>—</u>           |
| <p><b>Applicable Criteria (select all applicable criteria):</b><br/>Commemorative naming is the recognition of individuals or events of significance.</p> <ul style="list-style-type: none"><li><input type="checkbox"/> The nominated individual shall have worked hard to foster equality and reduce discrimination;</li><li><input type="checkbox"/> The nominated individual shall have risked or given his/her life to save or protect others;</li><li><input type="checkbox"/> Where the nominated individual is a current Township employee, the individual shall have made an outstanding contribution to the Township of South Stormont outside of his/her capacity and duties as a Township employee or they may be recognized for their exceptional service once they are no longer an employee.</li><li><input type="checkbox"/> An individual may be recognized for a significant financial contribution to a park or facility. In instances where financial contributions are tied to a financial sponsorship agreement such agreement conditions shall prevail; and</li><li><input checked="" type="checkbox"/> The nominated name has historical significance.</li></ul> |                           |
| <b>C. RATIONALE FOR NOMINATION</b> (attach additional information if necessary)  |                           |
| Please describe the rationale for Nomination and attach background information   |                           |

related to criterion chosen, which substantiates all claims made (include copies of newspaper articles, certificates, awards, letters of support or commendation, service records, pictures, etc.

MY PROPOSAL FOR A NAME FOR THE NEW PARK/PLAYGROUND IN INGLESIDE IS:

"INGLEBRUCK PARK"


PERSONALLY, I AM NOT A PROPONENT OF NAMING PUBLIC PLACES/BUILDINGS AFTER PEOPLE, ALIVE OR DECEASED. IT WILL ALWAYS UPSET SOME MEMBERS OF A COMMUNITY...

MY PROPOSED NAME INCORPORATES THE NAME OF THE VILLAGE OF INGLESIDE, WHICH ALSO HAS CONNECTIONS TO A PRE-SEAWAY FARM. IT ALSO INCORPORATES THE FORMER (PRE-AMALGAMATION) TOWNSHIP OF OSNABRUCK, PLUS THE CURRENT NEARBY HAMLET OF OSNABRUCK CENTRE. OSNABRUCK (GERMANY, I THINK) HAS ITS ORIGINS WITH THE EARLY RESIDENTS OF THE AREA.

THIS IS A CHILDREN'S PARK. THE WORDS "INGLEBRUCK PARK" WILL BE EASY FOR KIDS TO REMEMBER, AND MAYBE EVEN A BIT FUN FOR THEM TO SAY, "WE ARE GOING TO INGLEBRUCK PARK...".

AS A SCHOOL BUS DRIVER, I AM EXPOSED ON A DAILY BASIS TO THEIR CONVERSATIONS. I DO NOT HEAR THEM SAYING TO THEIR PEERS OR TO THEIR PARENTS, "WE ARE GOING TO JOHN SMITH MEMORIAL PARK TO PLAY BALL".

THANK YOU FOR HUMOURING MY RAMBLINGS...

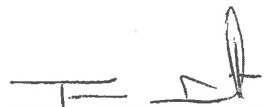
  
TIM SAUG.



## D. CONSENT

### MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT STATEMENT

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Nominator's Signature

August 1, 2018

Date

N/A

Nominee's Signature (or next-of-kin)

-  
Date