

Township of South Stormont
MONTHLY ACTIVITY SUMMARY
Public Works Operations



To: Council
From: Ross Gellately Director of Public Works
Date of Meeting: January 13, 2021
Reporting Month: December 2020
Subject: Monthly Activity Summary - Director of Public Works

Work Completed:

- Regular director and PW staff meetings
- Ingleside WWTP Detailed Design
 - Final review of year end deliverables
 - Budget preparations
 - Design and Ministry consultation of Di-chlorination system
- Office renovations/moves

Work in Progress:

- AMO training – Asset Management
- Job Evaluation – Union employees
- Union negotiations
- Orientation of Public Works Coordinator
- 2021 Budget preparations
- Ingleside Wastewater Treatment Plant Design
 - Preparation of year end deliverables from design team
- Tender preparation
 - Post Road Instrumentation upgrades
 - Ingleside Water Tower Rehabilitation
- Regional Waste Management Study
- Operations meetings with Caneau
 - Operations budget preparations
 - Capital Budget discussion
 - Asset Management equipment listing
- Forrester Branch Drain relocation
 - Engineer appointment
 - *Drainage Act* amendment review/consideration