

TOWNSHIP OF SOUTH STORMONT
REGULAR MEETING MINUTES

THE SIXTY-FIFTH MEETING
December 16, 2020

Council Present Mayor Bryan McGillis
 Deputy Mayor David Smith
 Councillor Andrew Guindon
 Councillor Jennifer MacIsaac
 Councillor Cindy Woods

Staff Present Debi LucasSwitzer, Chief Administrative Officer
 Kevin Amelotte, Director of Parks and Recreation
 Gilles Crepeau, Fire Chief
 Ross Gellately, Director of Public Works
 Loriann Harbers, Director of Corporate Services/Clerk
 David Ni, Director of Finance/Treasurer
 Peter Young, Director of Planning and Building
 Ashley Sloan, Deputy Clerk

Others Present Kaelyn Eby, Corporate Services Student

1. Call Meeting to Order / Opening Remarks

A regular meeting of Council commenced at 5:00 PM at the South Stormont Town Hall.

2. Confirmation of Agenda

Council was advised of the following revisions:

- Deferral of Action Request (Item 11 k.) - 2021 Capital Expenditures;
- Deferral of Item 16 b. under the Closed Session;
- Addition of Action Request (Item 11 l.) - Approve Strategic Plan Consultant; and
- Addition of Employee Service Recognition.

3. Disclosure of Pecuniary Interest

4. Presentations

- a. 2019 Youth Volunteer of the Year Award
- b. Employee Service Recognition

5. Public Meeting

6. Delegations

7. Adoption of Minutes

Resolution No. 271/2020
Moved by: Councillor Woods
Seconded by: Deputy Mayor Smith

That the minutes of the November 25, December 1 and 9, 2020 meetings be adopted as circulated.

CARRIED

8. Consent Items

Resolution No. 272/2020
Moved by: Councillor MacIsaac
Seconded by: Councillor Guindon

That all items under the Consent Items section of the Agenda be received and filed for information purposes.

CARRIED

9. Consideration of Items Requiring Discussion

10. Key Information Reports

- a. Ingleside WWTP – Dichlorination of Treated Discharge
- b. Pedestrian Crossover at St. Andrews School Update
- c. Municipal Heritage Register
- d. Open Air Burn Permit Fees

11. Action Requests

- a. Accept Service Delivery Review - Final Report

Resolution No. 273/2020
Moved by: Councillor Guindon
Seconded by: Councillor Woods

That Council receive and accept the final report for the Service Delivery Review from WSCS Consulting, and thank the consultants for their services; and

Further direct the CAO to provide a report on priorities, implementation and costs at the January 13, 2021 regular meeting.

CARRIED

- b. Approve Council Reimbursement – Virtual Conference/Seminars

Resolution No. 274/2020
Moved by: Deputy Mayor Smith
Seconded by: Councillor MacIsaac

That a per diem rate of \$200 per day be paid to members of Council for virtual conference/seminar attendance in 2020 and 2021, and further that staff be directed to draft a revised Council Reimbursement Policy including this provision for Council's consideration.

CARRIED

- c. Authorize Transfer of Funds from Working Capital Reserves for Surplus or Deficit of 2020

Resolution No. 275/2020
Moved by: Councillor MacIsaac
Seconded by: Councillor Woods

That Council authorize the transfer of funds to or from the Working Capital Reserves to alleviate an actual surplus or deficit from the 2020 operational budget.

CARRIED

d. Authorize Pet Licensing Services

Resolution No. 276/2020

Moved by: Deputy Mayor Smith

Seconded by: Councillor Guindon

That the Township of South Stormont enter into a contract with DocuPet Pet Licensing Services to assist in administering the Township's Pet Licensing program;

and further that the 2021 pet licensing program be suspended for 4 months to allow staff the time to implement a new pet licensing system;

and further that the Director of Corporate Services be authorized to execute the necessary documents.

CARRIED

e. Approve Absorbing Ingleside Medical Clinic Annual Costs

Resolution No. 277/2020

Moved by: Councillor Guindon

Seconded by: Councillor MacIsaac

That Council defer consideration of absorbing operational costs for the Ingleside Medical Clinic pending additional financial information.

DEFEATED

Resolution No. 278/2020

Moved by: Councillor Woods

Seconded by: Deputy Mayor Smith

That Council direct that the annual costs for snow plowing and grass cutting for the Ingleside Medical Centre not be invoiced to the St. Lawrence Medical Clinic for 2020 and 2021; and

That the costs for 2020 be absorbed and the costs for 2021 be included in the 2021 budget.

CARRIED

f. Manning Road Sewer Line Extension – Number of Connections

Resolution No. 279/2020

Moved by: Councillor Guindon

Seconded by: Councillor MacIsaac

That the cost and number of votes for the Manning Road sewer line extension project be based on 13 connections debentured over a period of either 10, 20 or 30 years;

And further, that staff proceed to develop a comprehensive Water and Sewer Connection and/or Extension Policy.

CARRIED

g. Request to Close and Sell Unopened Road Allowance (Lepage and Catherine Street)

Resolution No. 280/2020

Moved by: Deputy Mayor Smith

Seconded by: Councillor MacIsaac

That Council instructs staff to proceed with procedures outlined in the Disposal/ Sale of Land and Closure and Sale of Unopened Road Policies as they relate to the proposals for purchase of sections of Catherine and Lepage Streets;

And further, that Council concurs with the following:

That the property described as a Catherine Street on Plan 193, approximately 0.6 acres in size, and the portion of Lepage Street in front of Lots 9, 10, 11, Plan 267, approximately 0.4 acres in size, be declared surplus.

That the property described as Lot A, Plan 193, be declared surplus and that due to the nature of the potential sale, an appraisal is not required;

And furthermore, that the required notice be given of Council's intention to consider the necessary by-law(s).

CARRIED

- h. Request to Divide and Sell Land (Pedestrian Lane, Spruce Street, Ingleside)

Resolution No. 281/2020

Moved by: Councillor Woods

Seconded by: Councillor Guindon

That Council declare the parcel described as the undeveloped lane and one foot reserve between 35 and 37 Spruce Street Ingleside, surplus to the needs of the Municipality;

and further, that due to the small size and nature of the sale, an appraisal is not required;

and further, that notice is hereby given of Council's intention to sell the parcel for \$750 per acre;

and further that staff are instructed to prepare the necessary by-law.

CARRIED

- i. Request to Close and Sell Part of Willy Allan Road and Declare Land to be Surplus

Resolution No. 282/2020

Moved by: Councillor Guindon

Seconded by: Deputy Mayor Smith

That Council instructs staff to proceed with procedures outlined in the Disposal/ Sale of Land and Closure and Sale of Unopened Road Policies as they relate to the proposals for purchase of sections of Willy Allan Road and adjacent lands;

And further, that Council concurs with the following:

That the property described as Parts 2, 3, 9, 10, 11, 13 and 14, on Reference Plan 52R-8333, geographic Township of Cornwall be declared surplus and transferred to the adjacent owner for a nominal amount; and

That the property described as Parts 4 and 5, on Reference Plan 52R-8333, geographic Township of Cornwall, be declared surplus and offered for sale through a real estate agent;

And furthermore, that the required notice be given of Council's intention to consider the necessary by-law(s).

CARRIED

- j. Request to Close and Sell an Unopened Road Allowance Section – Bruce Street

Resolution No. 283/2020

Moved by: Councillor MacIsaac

Seconded by: Councillor Woods

That Council instructs staff to proceed with the procedures outlined in the Permanently Close and Sell an Unopened Road Allowance Policy as it relates to a proposal for the purchase of a section of Bruce Street;

And further, that Council concurs with the following;

That a section of the unopened road allowance located along Bruce Street consisting of approximately 6,200 sq m and/or (1.53 acre)+/- , described as a 66' section of road allowance located between Part of the West ½ of Lot 11, Concession 4; Being Part 1 on RP 52R-4440 and Part 2 on 52R-5285 (west limit) and Lots 19 to 28 on Registered Plan 268 (east limit), be declared surplus;

And furthermore, that the required notice be given of Council's intention to consider the necessary by-law(s).

CARRIED

- k. Authorize 2021 Capital Expenditure

- l. Approve Strategic Plan Consultant

Resolution No. 284/2020

Moved by: Councillor Guindon

Seconded by: Councillor MacIsaac

That Council accept the proposal from MDB Insight to develop and deliver on a community strategic planning process beginning in January 2021 at a cost of \$38,126, plus applicable taxes; and

That the CAO be directed to execute the necessary documents.

CARRIED

12. Committee / Council Member Reports

- a. Upper-Tier Report
- b. Cornwall Township Historical Society
- c. Lost Villages Historical Society
- d. Raisin Region Conservation Authority
- e. South Stormont Sports Hall of Fame
- f. Volunteer Appreciation Committee
- g. Waterfront Development Committee
- h. South Stormont / South Dundas Doctor Recruitment Committee

13. By-laws

- a. By-law No. 2020-094 Establish Community Safety Zones
 Resolution No. 285/2020
 Moved by: Deputy Mayor Smith
 Seconded by: Councillor Woods

 That By-Law No. 2020-094, being a by-law to designate a part of a roadway as a community safety zone, be read and passed in open Council, signed and sealed this 16th day of December, 2020.

CARRIED

- b. By-law No. 2020-095 Reduce Speed on Otto and Delaney Roads
 Resolution No. 286/2020
 Moved by: Councillor Guindon
 Seconded by: Councillor MacIsaac

 That By-law No. 2020-095 being a by-law to reduce the speed limit on Otto Road and Delaney Road, be read and passed in open council, signed and sealed this 16th day of December, 2020.

CARRIED

- c. By-law No. 2020-096 Agreement for IT Services for Water and Wastewater Operations
 Resolution No. 287/2020
 Moved by: Deputy Mayor Smith
 Seconded by: Councillor Guindon

 That By-law No. 2020-096, being a by-law to authorize an agreement for information technology services for water and wastewater operation, be read and passed in open Council, signed and sealed this 16th day of December, 2020.

CARRIED

- d. By-law No. 2020-097 Site Plan Agreement – Wills Realco Inc
 Resolution No. 288/2020
 Moved by: Councillor MacIsaac
 Seconded by: Deputy Mayor Smith

 That By-law No. 2020-097 being a by-law to delegate authority to approve and modify plans, drawings and execute agreements under Section 41 of the Planning Act for the approval of a Site Plan Agreement with Wills Realco Inc, be read and passed in open Council, signed and sealed this 16th day of December, 2020.

CARRIED

14. Motions and Notices of Motions

15. New Business

16. Closed Meeting

Resolution No. 289/2020
Moved by: Councillor Woods
Seconded by: Councillor MacIsaac

That Council, as provided in Section 239 (2) of the *Municipal Act, 2001* move into a closed meeting at 6:27 PM to address a matter pertaining to the security of the property of the municipality and proposed or pending acquisition or disposition of land; specifically: Municipal Property.

CARRIED

Resolution No. 290/2020
Moved by: Councillor Guindon
Seconded by: Councillor Woods

That Council move out of this closed meeting at 7:33 PM.

CARRIED

17. Ratification By-Law

Resolution No. 291/2020
Moved by: Councillor MacIsaac
Seconded by: Deputy Mayor Smith

That By-law No. 2020-098 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in open Council, signed and sealed this 16th day of December, 2020.

CARRIED

18. Adjournment by Resolution

Resolution No. 292/2020
Moved by: Councillor Woods
Seconded by: Deputy Mayor Smith

That Council adjourn this meeting at 7:34 PM and return to the call of the chair.

CARRIED

Mayor

Clerk