

**Township of South Stormont**  
ACTION REQUEST  
Parks and Recreation Department



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**To:** Council  
**From:** Kevin Amelotte, Director of Parks and Recreation  
**Date of Meeting:** January 27, 2021  
**Subject:** Accept Parks and Recreation Master Plan

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**Recommendation:**

That Council accepts the final report of the South Stormont Parks and Recreation Master Plan, prepared by Sierra Planning and Management and dated January, 2021.

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**Executive Summary:**

Sierra Planning and Management commenced working on a new Parks and Recreation Master Plan in June 2019. The purpose of this project was to review all the facilities, services, programs, and organization structure of the Parks and Recreation Department to provide recommendations and special projects to be considered for implementation over the next ten (10) years.

At the regular meeting of Council on December 13, 2020, Sierra Planning and Management presented the draft version of the Master Plan to Council. Following the presentation was a final public consultation opportunity and staff received no further comments or suggested changes from residents, staff, or members of Council.

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**Background:**

The timeline of the project was delayed due to the Covid-19 pandemic and the need to adjust the methods of public consultation and update presentations to Council.

This Parks and Recreation Master Plan was developed in conjunction with a new South Stormont Waterfront Development Plan. Waterfront development amenities are a large part of the recommendations for future park development and could have large impacts on the operations of the Parks and Recreation Department.

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**Options:**

1. That Council accepts the final report of the Parks and Recreation Master Plan prepared by Sierra Planning and Management, dated January, 2021.
2. Other.

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**Financial Impact:**

The final cost for the development of the Parks and Recreation Master Plan is within the approved budget of \$60,000.

A current Recreation Master Plan document is often required for many of the Federal, Provincial, and private grants that are offered to municipalities for the development and maintenance of recreation assets.

Staff has already applied the concepts and recommendations of the draft report presented to Council in December 2020 to finalized application of a provincial grant (\$100,000) and another private grant through Hydro One (\$25,000) for future park improvements. Staff will continue to use the Master Plan when submitting applications for various grant opportunities over the next 10 years.

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**Risk and Asset Management Considerations:**

The Parks and Recreation Master Plan and Background Report will be a steppingstone to the development and update of our current assets within the Parks and Recreation Department.

The Township is committed to the development of an updated asset management plan that will meet upcoming legislation requirements. The information within these Master Plan documents will be used as part of this project.

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**Others Consulted:**

Township Council  
Township Staff  
Local Stakeholders and Agencies  
Members of the Public