



To: Council
From: Loriann Harbers, Director of Corporate Services/Clerk
Date of Meeting: November 10, 2021
Subject: By-law No. 2021-087 Adopt a Public Petition Policy

Recommendation:

That By-law No. 2021-087, being a by-law to adopt a Public Petitions Policy, be read and passed in open Council, signed and sealed this 10th day of November, 2021.

Executive Summary:

Throughout 2021, Corporate Services has been conducting a governance review. This has included our closed meeting processes, our procedural by-law, delegation of authority and complaint/request tracking. The Township's petition policy has been included in the review.

At the September 22, 2021 meeting, Council approved a new procedural by-law that allows the submission of petitions in an electronic format. This policy is related to the submission of electronic petitions.

At the October 13, 2021 meeting, Council reviewed a draft of the policy in advance of adoption. This report presents the policy for adoption.

Background:

At the October 13, 2021 meeting, Council was presented with a draft Public Petition Policy for consideration. The report explained the need to modernize and streamline the Township's petition submission process.

The draft policy was posted on the Township's public engagement platform seeking input from the public. To date, no comments have been received. Staff are confident the policy meets current needs at this time.

Highlights of the policy are outlined in the Key Information Report dated October 13, 2021.

Alignment with Community Strategic Plan:

Goal 5: Strong Community
Objective 1.2: Customer Engagement

Risk and Asset Management Considerations:

It is important for the municipality to engage the public and provide modern and concise opportunities for public input.

Options:

1. That Council adopt the Public Petition Policy as presented.
 2. That Council not adopt the Public Petitions Policy.
 3. Other.
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Financial Impact:

There is no financial impact to the municipality.

Others Consulted:

CAO
Deputy Clerk