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**To:** Council  
**From:** Ross Gellately, Director of Public Works  
**Date of Meeting:** November 24, 2021  
**Subject:** By-law No. 2021-094 Adopt Significant Weather Event Policy

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**Recommendation:**

That By-law No. 2021-094, being a by-law to adopt a Significant Weather Event Policy, be read and passed in open Council, signed and sealed this 24<sup>th</sup> day of November, 2021.

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**Executive Summary:**

By-law No. 2020-010 "Winter Maintenance Level of Service Policy" was established to provide policy and procedures for winter maintenance on Township Roads and Sidewalks.

In 2020 the Township's Service Delivery Review consultant team recommended changes to the policy.

Recommended changes to the Levels of Service Policy suggested a separate Policy be created which references the declaration of a "Significant Weather Event" as described in *O.Reg. 239/02 Minimum Maintenance Standard for Municipal Highways*.

It was also recommended that the Policy include what constitutes a Significant Weather Event, who can initiate a Significant Weather Event and how the significant weather event will be communicated to the public. These suggestions have been included within the policy.

Standard operating procedures will be developed for staff's information.

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**Alignment with Community Strategic Plan:**

Goal 1: Corporate Capacity

Objective 1.1: Implement Service Delivery and Policies Review

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**Risk and Asset Management Considerations:**

- Revisions to the Winter Maintenance Level of Service Policy reduces the Township's exposure to litigation. Reference to the Minimum Maintenance Standards and further, documentation consistent with the Standard's

requirements provides a “due diligence” or statutory defense to municipalities who comply with the Regulation.

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**Options:**

1. That Council adopt a Significant Weather Event Policy to ensure compliance with *O.Reg. 239/02 Minimum Maintenance Standards for Municipal Highways*.
  2. Other
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**Financial Impact:**

There is no financial impact with the proposed change.

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**Others Consulted:**

4 Roads Management Services Inc.  
PW Staff