

Township of South Stormont
MONTHLY ACTIVITY SUMMARY
Parks and Recreation Department



To: Council
From: Kevin Amelotte, Director of Parks and Recreation
Date of Meeting: January 12, 2022
Reporting Month: December 2021
Subject: Monthly Activity Summary

Work Completed:

- Logistical support of outdoor rinks that have an organized volunteer base
- Reporting for ICIP play structure projects and Multi-Use Path project
- Winter program registration and bookings for Lancer Centre, halls, and arena
- Arena rink board advertising contracts for the 2021-2022 ice rental season
- Update of facility rental agreements and program waivers forms
- Recommended updates for fees and charges by-law (Parks and Recreation)
- Closure of indoor recreation facilities and programs as per Provincial Order
- Software submission reviews for HRIS, Work Orders, Asset Management
- Repairs to the Blacksmith Shop at the Lost Villages Museum.
- Research and submission of New Horizon Grant for senior programs

Work in Progress:

- Continued changes to policies for operations of facilities during COVID-19
- Feasibility study for multi-use trail system along pipeline corridor
- Continued support for outdoor rink volunteers and continued minor repairs
- Load capacity analysis for roof at the Long Sault Arena
- Create RFP documents for ICIP Pavilion projects in 2022
- Create RFQ documents for Multi-Use Recreation Trail projects in 2022 (x2)
- Create RFP documents for Park Equipment Upgrade projects in 2022 (x5)
- Construction of play structures in Long Sault and Rosedale Terrace
- Construction of basketball court at the Ingleside Community Park
- Pre-hearing consultation for heritage designation of Raisin River Heritage Ctr
- Review of municipal grant applications
- Save-ON-Energy grant research and applications for LED lighting (arena)
- Research for Hydro One Energizing Communities Fund
- South Stormont Community Guide – Spring/Summer Programs and Events
- Audio system research and repairs at the Long Sault Arena
- Indoor recreation facility cleaning and disinfection during January lockdown
- New Parks and Recreation office furniture for Administrative Assistant