

**Township of South Stormont**  
ACTION REQUEST  
Public Works Operations



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**To:** Council  
**From:** Ross Gellately, Director of Public Works  
**Date of Meeting:** January 12, 2022  
**Subject:** Drinking Water Quality Management System (DWQMS)

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**Recommendation:**

That Council acknowledge receipt of the 2020 Drinking Water Quality Management System (DWQMS) Management Review including the following documents:

- a. DWQMS Management Review Procedure;
- b. DWQMS Management Review Checklist, identifying aspects of the systems with status updates and action items, if required, for each;
- c. DWQMS Operations Plan Manual;
- d. Certificate of Accreditation as a result of a successful third-party audit conducted by SAI Global

And further, that Council accept and endorse the Operational Plan Manual.

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**Background:**

Under the Township's DWQMS, a Management Review must be conducted annually. Top Management and the QMS Representative participate and review all aspects of the DWQMS system. These are clearly identified in the Management Review Procedure.

Following the Management Review, Top Management ensures that the Owner receives consistent, timely and focused information about the DWQMS. The Township's Management Review was conducted on December 14, 2021, the results of which are being provided to Council for acknowledgement.

Additional background information is available including risk assessment and infrastructure reviews. The full document can be obtained on request.

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**Others Consulted:**

Mark Zoppas, QMS Representative