



To: Council
From: Yun Ke Ni, Director of Finance/Treasurer
Date of Meeting: January 12, 2022
Subject: By-law No. 2022-002 Interim Tax Levy

Recommendation:

That By-law No. 2022-002, being a by-law to provide for an interim tax levy applicable for the 2022 year, be read and passed in open Council, signed and sealed this 12th day of January, 2022.

Executive Summary:

On an annual basis, the Township must pass a by-law to provide for an interim tax levy, due dates for the payment of the interim taxes, and penalties and interest charges for the non-payment of taxes or any instalment by the due date, applicable for the year. Without this by-law, the Treasurer will be unable to bill and collect interim taxes.

Interim taxes will be due as follows: 50% of the interim levy due and payable on the 31st day of March, 2022 and 50% due and payable on the 31st day of May, 2022.

Background:

The Township processes interim tax bills on an annual basis. The interim tax bill cannot exceed 50% of the previous year's annualized taxes. The proposed interim tax by-law for the 2022 taxation year provides for the levy of interim taxes as outlined under Section 317 of the Municipal Act, 2001.

As per Sec. 317 of the Municipal Act 2001 a local municipality may pass a by-law for an interim tax levy. The interim levy shall not exceed fifty percent (50%) of the total annualized taxes for municipal and school purposes levied in the previous year. In order to process interim tax bills, a by-law approving the levy must be passed.

Alignment with Community Strategic Plan:

Goal 2: Sustainable Infrastructure
Objective 2.1: Servicing Capacity

Risk and Asset Management Considerations:

Without the passing of this by-law, the treasurer will not be able to collect interim taxes and cash flows will not be sufficient to meet Township obligations.

Options:

1. That By-law No. 2022-002 to provide for an interim tax levy applicable for the 2022 year, be adopted. This is the recommended option.
2. That By-law No. 2022- not be approved by council.
3. Other.

Financial Impact:

The interim tax levy is a requirement to provide necessary cash flows to meet the obligations of the Township.

Others Consulted:

Municipal Act, 2001

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