

Township of South Stormont
ACTION REQUEST
Parks and Recreation Department



To: Council
From: Kevin Amelotte – Director of Parks and Recreation
Date of Meeting: March 23, 2022
Subject: Award RFP No. 09-2022 – Metal Structure Pavilions

Recommendation:

That Council award RFP No.09-2022, for the design, supply, and construction of three (3) metal structure park pavilions on concrete slabs to **ABC Recreation Ltd.** for the amount of \$257,362.92 (excluding HST), having met all of the technical requirements of the tender while scoring the highest based on the evaluation criteria specified for this RFP.

Executive Summary:

The Township issued a Request for Proposal (RFP) for the design, supply, and construction of three (3) 20' x 40' metal structure park pavilions on concrete slabs at three community park locations including the Arnold Bethune Park (Long Sault), Ingleside Community Park (Ingleside), and Simon Fraser Park (St. Andrews West).

\$160,317.71 of this final project budget has been awarded through the 2019 Investing in Canada Infrastructure (ICIP) – Community Culture and Recreation (CCR) funding stream, a partnership agreement between Federal Government of Canada and the Province of Ontario.

All three (3) submissions received for this project were over the original budget amount of \$218,635.00 and represent an increase to the Township owed portion of the project from \$58,307.29 that was approved at budget to \$97,035.21. This represents an increase of \$12,909.30 for all three (3) community park pavilion projects.

Background:

These projects and budgets were part of applications submitted to the ICIP fund in November 2019 and that were finally approved in early 2021.

Staff has reached out to the successful proponent to review the submission and to get any cost saving opportunities. As stated in their original submission many factors have changed since the original budget for these projects were submitted in 2019. "We tried everything we could to try and get these shelters within budget, but the last few years have seen the steel prices and shipping prices increase beyond typical levels"

The final submitted prices (excluding HST) of the three proponents that submitted designs for this RFP are as follows.

ABC Recreation Ltd.	\$257,362.92
Playground Planners	\$330,000.00
CMG Innovation	\$385,750.00

Staff met with the recommended proponent for this project to review any costs saving potential within their submission should the Township consider changing the scope of the project to reduce the length of the pavilions and concrete slabs by 10'. Indications were that such a change in the tender could result in some minor cost savings on materials, but the overall price would likely still be above the original budget.

Alignment with Community Strategic Plan:

Goal 2: Sustainable Infrastructure

Objective 5.2: Recreation and Culture

Risk and Asset Management Considerations:

It is the opinion of staff that changing the scope of the project would require approval from ICIP before reissuing a new tender with updated specifications.

The timelines top competed this project prior to November 2022 are already seen as tight, the time it would take to seek approval from the ICIP fund and retender or negotiate new design and proposals would eliminate the opportunity to compete these projects within the timelines of the grant.

It is the opinion of staff that minimizing the overall size of the structures would reduce the positive impact and future use of the pavilions within these three large community parks.

Options:

- 1- That Council award RFP No.09-2022, for the design, supply, and construction of three (3) metal structure park pavilions on concrete slabs to **ABC Recreation Ltd.** for the amount of \$257,362.92 (excluding HST), having met all of the technical requirements of the tender while scoring the highest on the evaluation criteria specified for this RFP, this being the recommended options.
- 2- Council direct staff to work with the ICIP grant to investigate the opportunity to reduce the scope of the project, potential for project timeline extensions, and re-issue the tender with new specifications with the hope of reducing the overall budget.
- 3- Cancel the project.

Financial Impact:

It is the recommendation of staff that the additional \$38,727.92 to complete the construction of the three (3) community park pavilions be funded by recreation or parkland reserves.

Cancelling the project would forfeit the \$160,317.71 funding that was approved by the ICIP grant for these pavilions. Not completing approved projects can also have a negative effect for future funding opportunities.

Funding for these projects are combined with the results of RFP #10-2022 for the design, supply, and construction of one (1) wood structure pavilion at the Lost Villages Museum, modifying or cancelling these projects would require the same for that RFP.

Based on the fluctuation of material costs and the overbudget results of the submissions received, re-issuing an RFP for these projects could prove to have higher material costs or receive less submissions from proponents.

Others Consulted:

CAO
Director of Finance/Treasurer
ABC Recreation Ltd.